## **YOUR** Major Action Plan: BSAS



What is YOUR passion?		1st YEAR	2nd YEAR
Management	YOUR Target Courses	- Complete at least 30 credit hours including BUSI 1100, MATH Core, ENGL 1301, and ENGL 1302 See Staff or Faculty Academic Advisor to discuss your desired major and concentration, Grade Point Average (GPA) requirements, <u>Academic Advising Guide</u> , and file your degree plan.	- Complete at least 30 credit hours - See COBA Non-Traditional Academic Advisor for approval and processing of occupational specialization (vocational coursework and/or technical training).
Sales		- Undecided about your major? Want to learn more about different career options? Take	- Explore available Applied Learning Experiences (ALE) such as internships, research, study abroad,
Marketing	Find <b>YOUR</b> Way		service learning or leadership experiences.  - Join COBA student organizations such as:  - The American Marketing Association  - Association of Information Technology Professionals  - Society for Human Resource Management  - COBA Law Society, Tarleton Economics Society  - Tarleton Finance Society  - The Institute of Management Accountants.
Banking	Sha	- Schedule a meeting with a department representative to explore study away and study	- Seek out volunteer opportunities in your area through <u>Volunteer Match</u> or <u>United Way</u> to give back to
Insurance	Sharpen <b>YOUR</b> Skills	abroad experiences and department-sponsored service learning projects Start researching the <u>marketable skills</u> that employers are seeking.	the community and build marketable skills for future employment.  - Attend events offered by The Office of Diversity and Inclusion and Fine Arts Center for cultural and diversity awareness.  - Participate in Alternative Spring Break.  - Run for Student Government Association.
Human Resources	YOUR Next Steps	- Check out part-time jobs in <u>Career Services employment system</u> to gain work experience for your resume.  - Attend job and graduate school fairs to explore future opportunities. Make a good first impression with your attire.  - Investigate the type of lifestyle, salary, and occupation you would like to have through Texas <u>Reality Check</u> tools (powered by Texas Workforce Commission).  - Learn more about your student loan debt, budgeting, and much more through <u>SALT.</u> - Meet the College of Business Administration Career Development Coordinator.	<ul> <li>Explore <u>career opportunities</u> within your major.</li> <li>Ask <u>Career Services</u> how to conduct a job shadow.</li> <li>Convert your high school resume into a pre-professional <u>resume</u>.</li> <li>Get to know your instructors to establish professional references and explore research opportunities.</li> <li>Create your online portfolio through <u>Portfolium</u>. Consult with Career Services or your Faculty Advisor on items to include.</li> </ul>

## **YOUR** Major Action Plan: BSAS



What is YOUR passion?		3rd YEAR	4th YEAR
Management Sales	YOUR Target Courses	- Complete at least 30 credit hours - See a COBA Academic Advisor	- Complete remaining credit hours - Meet with your advisor to ensure you are on track to graduate.
Marketing	Find YO	Visit with a faculty advisor/mentor within your area of interest to explore student opportunities specific to your major.	- Offer to take on leadership roles in COBA organizations Attend targeted networking opportunities such as the COBA Job Fair to build connections with employers in your field.
Banking	YOUR Way	<ul> <li>Consider participating in an undergraduate research project.</li> <li>Conduct informational interviews and talk to professionals working in your fields interest.</li> <li>Take part in the Official Ring Ceremony.</li> </ul>	
Insurance Human Resources	Sharpen <b>YOUR</b> Skills	<ul> <li>Consider taking on leadership roles within student organizations and clubs.</li> <li>Explore volunteer opportunities in your area through All For Good.</li> <li>Need to get more experience and skills? Check out CareerOneStop.org sponsored by the US Department of Labor.</li> <li>Continue to develop computer and job-related skills along with knowledge of the workplace.</li> <li>Become an Academic Resource Center—Coach Leader (ARC-C Leader)</li> <li>Explore internship opportunities with a faculty mentor or academic advisor for your concentration area.</li> </ul>	- Participate in an internship with the direction of your faculty mentor or advisor. Suggested resources for internships can be found in the <u>Career Service's employment system</u> or the <u>College Internship</u> e <u>Program's website</u> .
Explore more occupations and occupation groups through the Occupational Outlook Handbook powered by the Bureau of Labor and Statistics.	YOUR Next Steps	- Meet with a Career Services staff member to plan your job-search campaign, schedule mock interviews, resume critiques, and a Business Etiquette Dinner.  - Create a LinkedIn profile to further your professional networking.  - Check the Career Services calendar for career development workshops.  - Seek out an internship at any of the Career Services job fairs.  - Investigate graduate schools and attend the Open House for TSU College of Graduate Studies.	<ul> <li>File for GRADUATION!</li> <li>Update your resume in the <u>Career Service's employment system</u>, Portfolium, and LinkedIn.</li> <li>Compile reference letters, awards, etc.</li> <li>Research potential employers, seek out networking opportunities, apply for available positions, and prepare for potential interviews.</li> <li>Attend job fairs and dress professionally.</li> <li>Consider and review various job offers, if necessary, review information needed to <u>negotiate a salary</u>.</li> <li>Graduate! Congratulations!</li> <li>Join the <u>Tarleton Alumni Association</u> to stay connected to the University. <u>BLEED PURPLE!</u></li> </ul>