

# College of Business Administration

*B.S. Applied Science*

*Midlothian*



## 2018-2019 Texas Common Course Numbering System Advising Guide

YEAR	FIRST SEMESTER			SECOND SEMESTER		
F I R S T	TSU Requirement	TCCNS Option	Credit Hours	TSU Requirement	TCCNS Option	Credit Hours
	ENGL 1301 TSU Core: CAO	ENGL 1301	3	ENGL 1302 TSU Core: Communications	ENGL 1302	3
	TSU Core: Life & Physical Science	See list of approved courses	4	TSU Core: Life & Physical Science	See list of approved courses	4
	HIST 1301 TSU Core: American History	HIST 1301	3	HIST 1302 TSU Core: American History	HIST 1302	3
	TSU Core: Mathematics	See list of approved courses	3	GOVT 2305 TSU Core: Government/Political Science	GOVT 2305	3
	FYS 1100 TSU Core: CAO	PSYC or EDUC 1100, PSYC or EDUC 1200, PSYC or EDUC 1300	1	TSU Core: Social & Behavioral Science	See list of approved courses	3
	<b>Total Hours</b>			<b>14</b>	<b>Total Hours</b>	

YEAR	FIRST SEMESTER			SECOND SEMESTER		
S E C O N D	TSU Requirement	TCCNS Option	Credit Hours	TSU Requirement	TCCNS Option	Credit Hours
	GOVT 2306 TSU Core: Government/Political Science	GOVT 2306	3	Occupational specialization 12-36 hours of approved technical coursework or 12-36 hours of approved technical training and 0-24 hours of approved electives <sup>+</sup>	None	
	TSU Core: Communications	See list of approved courses	3		None	
	TSU Core: Language, Philosophy, & Culture	See list of approved courses	3		None	
	TSU Core: Creative Arts	See list of approved courses	3		None	
	Elective <sup>#</sup>	None	3		None	
<b>Total Hours</b>			<b>15</b>	<b>Total Hours</b>		<b>36</b>

YEAR	FIRST SEMESTER			SECOND SEMESTER		
T H I R D	TSU Requirement	TCCNS Option	Credit Hours	TSU Requirement	TCCNS Option	Credit Hours
	Elective <sup>#</sup>	None	3	Advanced Elective <sup>#</sup>	None	3
	Advanced WI Business Elective*	None	3	Advanced WI Business Elective*	None	3
	Advanced Business Elective <sup>#</sup>	None	3	Advanced Business Elective <sup>#</sup>	None	3
	Advanced Business Elective <sup>#</sup>	None	3	Advanced Business Elective <sup>#</sup>	None	3
	Advanced Elective <sup>#</sup>	None	3			
<b>Total Hours</b>			<b>15</b>	<b>Total Hours</b>		<b>12</b>

YEAR	FIRST SEMESTER		
F O U R T H	TSU Requirement	TCCNS Option	Credit Hours
	Advanced Elective <sup>#</sup>	None	3
	Advanced Elective <sup>#</sup>	None	3
	Advanced Business Elective <sup>#</sup>	None	3
	Advanced Business Elective <sup>#</sup>	None	3
<b>Total Hours</b>			<b>12</b>

\*Designates Writing Intensive Courses

#See University Catalog or Academic Advisor for Applicable Courses

<sup>+</sup>See back page

Degree Completion: 120 hours

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### Degree Specific

- This 8 semester evaluation is contingent on the successful completion of each class. Please note this evaluation is designed with **prerequisites and course rotation in mind.**
  - \* **Occupational Specialization Information**
  - \*\* The BSAS (Business Concentration) degree accepts technical vocational coursework and/or training that is not directly related to business. The degree does not consider work experience in any discipline for credit.
  - \*\* All technical vocational coursework and/or training must be prequalified by a BSAS Business Advisor and approved by the Interdisciplinary Degree Programs Committee for 12 - 36 credits during the first semester a student is enrolled in coursework at Tarleton. (0 – 24 semester hours of approved electives may be added to the training hours to total 36 hours of Occupational Specialization.)
  - \*\* Various technical and community colleges offer technical vocational coursework which may be used for Occupational Specialization credits. Students must work with a BSAS Business Advisor for additional information regarding applicability of vocational courses. No coursework completed at Tarleton will be considered for qualifying Occupational Specialization credit.
- - \*\* All qualifying coursework or training must be related and consistent in nature.
  - \*\* Coursework or training validation is required in the form of transcripts, certificates of completion, employer training records, etc. provided they include the following information: Participant name, course name, course description, dates attended, and hours completed or semester hours earned (as indicated on transcripts). Training is converted to semester hour equivalents on the ratio of 15:1, i.e. 15 classroom hours training equals one semester hour equivalent.
  - \*\* The total credits combined for coursework, training and electives must equal 36 semester hours subject to the minimum required (12) in one technical discipline for a student to qualify for the BSAS (Business Concentration) program.

### Degree Information

- Texas Common Course Numbering System (TCCNS) provides a shared, uniform set of course designations for students and their advisors to use in determining both course equivalency and degree applicability of transfer credit on a statewide basis.
  - This 120 hour four-year degree plan provides a model for on-time completion of this TSU program using as many TCCNS courses as possible. The four-year plan also shows the first point when no TCCNS options are available for this program. See the current Undergraduate Catalog for course prerequisites. Course availability at TSU is subject to change, and the plan may change based on updates to TSU's course offerings.
- **Individual academic programs may require specific courses contained in parts of the University Core Curriculum as prerequisites for certain major requirements.** Students who wish to take courses that will fulfill both core and major requirements simultaneously should check with academic advisors for assistance in selecting core courses.
- Students meet the Writing Proficiency Requirement by completing two upper-level Writing Intensive courses in their major or courses designed for their degree program. Contact the Academic Advisor for additional information or questions.
- Residence is satisfied only by official enrollment in and completion of course work applied toward the degree requirements.
- A minimum of 30 semester hours of work must be completed through upper level courses (3000 or 4000 level) delivered by Tarleton and 12 of these advanced hours must be in the major subject.
- How does duplicating a course impact my GPA?
  - A student may take a course a second or subsequent time at the same institution. The highest grade will be included in the GPA calculation.
- Can I take a course at another school and transfer it back to TSU?
  - If you plan to take a course at another school and transfer it back to TSU, you need to meet with both an advisor and Transfer Services. An advisor can tell you the correct course number to take and assist with completion of a Concurrent Enrollment Form if needed.